

**FY2026 UHD Budget Development Calendar
Academic Affairs Units**

October 3, 2024	Thursday	Initial Planning and Budget Development Committee (PBDC) meeting
October 14, 2024	Monday	Divisions submit FY2026 facilities capital project requests
November 8, 2024	Friday	Information on FY2026/FY2027 planning/budgeting process is distributed to all unit heads, which includes the President's memo outlining planning priorities for FY2026
November 14, 2024	Thursday	Meeting
November 21, 2024	Thursday	UHS Board of Regents meeting
November 28, 2024 November 29, 2024	Thursday Friday	Thanksgiving
December 12, 2024	Thursday	Meeting
January 17, 2025	Friday	Department chairs/unit heads submit draft plans to their Dean/AVP. If the Dean/AVP has questions or believes that changes are needed, the Dean/AVP will meet with the department chairs and/or planning committees.
January 30, 2025	Thursday	Meeting
February 10, 2025	Monday	Deans/AVPs send preliminary draft plans to their faculty for review and comment, and to the Provost for preliminary review. (Recommended faculty meetings to discuss budget to be held the week of February 24, 2025).
February 19, 2025	Wednesday	UHS Board of Regents meeting
February 20, 2025	Thursday	Meeting
March 3, 2025	Monday	Deans/AVPs submit updated draft plans to the Provost. After the Provost reviews each plan, meetings are held with the Deans/AVPs to discuss the plans and make any needed adjustments. (Recommended faculty meetings to discuss budget to be held the week of March 17, 2025).
March 28, 2025	Friday	AA submits final FY2026/FY2027 division plan to the PBDC
April 3, 2025	Thursday	AA presents high priority FY2026/FY2027 initiatives to the PBDC
April 17, 2025	Thursday	PBDC deliberates and determines final rankings of all initiatives presented by the respective vice presidents
April 18, 2025	Friday	PBDC submits its ranked recommendations to the President
May 1, 2025	Thursday	Budget/job data load from PeopleSoft into Hyperion for FY2026 data entry (Budget Office)
May 14, 2025	Wednesday	UHS Board of Regents meeting
July 7, 2025	Monday	<i>(Est.)</i> Final UHD Plan & Budget documents due to UHS for assembly and consolidation
August 4, 2025	Thursday	<i>(Est.)</i> Agenda deadline for items going to the UHS Board of Regents meeting; includes the UHS Plan & Budget
August 21, 2025	Thursday	UHS Plan and Budget is considered by the UHS Board of Regents