University of Houston-Downtown Export Controls and Travel Embargo Form

Employee Name:		Job Title:	
College/Division:		Dept Name:	
Travel Destination:		Dates of Travel:	
when traveling outside the U.S., rega prohibit travel to embargoed countri	ies even when exclusions to EAR and I export privileges. In order to determin	y for the travel . In addition, the Office TAR apply. Non-compliance with fedo	prohibit the transport of certain items e of Foreign Assets Control (OFAC) may eral laws and regulations may result in traveling or transporting items to the
a) Is the destination on the U.S. Tre	easury OFAC Sanctions Programs list (<u>Vi</u>	<u>ew</u>)?	
b) Will you be transporting any equ considered proprietary? Yes No If yes, describe:	ipment, materials, software, or technic	cal data to the foreign country that is	restricted from distribution or
C) Are any of the items you will tran Yes No Signifyes, describe:	nsport intended for or can be used in m	nilitary applications?	
d) Will you be transferring or discus governments, or organizations? Yes No N/A Hyes, describe:	ssing any restricted items or data refer	red to in (b) and (c) above to/with for	reign individuals, businesses,
e) Will the restricted items and data exhibition facility? Yes No N/A N/A If no, describe:	a described above remain under your p	physical possession or secured in a ho	otel safe, bonded warehouse, or locked
as soon as possible to determine w	ore of questions (a) through (d) or if you hether you can travel or transport rest to obtain approval from the feature/export-controls/	ricted items to the foreign destination	
Traveler's Statement: I have answered to obtain approval, if required.	the above questions to the best of my	knowledge and will contact the Office	ce of the Provost as soon as possible
Traveler Signature		Date	
Provost and Senior Vice President for A	Academic Affairs	Date	
Circle one: Approved	Not Approved		
Approval comments:			

 $The completed form \ must be \ attached \ to \ the \ Travel \ Request for \ all \ University \ of \ Houston-Downtown \ employee \ travel \ outside \ the \ United \ States.$